

West Surrey CTC	Member Group	D1	12
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These are the Financial Reports presented by the Member Group (single or consolidated with others), which consist of a Statement of Assets and Liabilities and an Income and Expenditure Account, summarising the Groups' own records kept for the year. Backing documentation comprises; detailed record of all income and expenditure, bank reconciliations, all receipts and paperwork associated with the financial transactions for the year.

**STATEMENT OF ASSETS AND LIABILITIES AS AT 30 SEPTEMBER 2019**

**Assets & Liabilities**

	£	
Total Fixed Assets from page 2	Box A 31	Autofill
Current Assets from page 2	Box B 149	Autofill
Cash and Bank Balances from page 2	Box C 6,384	Autofill
Total Assets	Box D 6,564	Sum Boxes A to C
Total Liabilities from page 3	Box E 3	Autofill
NET ASSETS / (LIABILITIES)	Box F 6,561	Box D minus E
Accumulated Surplus at 1 October 2018	Box G 7,385	Merged figs
Surplus/Deficit for the year from page 4	Box H - 824	Autofill
FUNDS	Box I 6,561	Box G plus Box H

(the figures in Box F & Box I should be the same)

Print Name	Signed Hon Treasurer
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**Auditor's Report**

I have examined the books, records and vouchers of the Group / Region and report that the above Statement of Assets and Liabilities and annexed Accounts are in accordance therewith and such Accounts have been properly prepared to show the state of affairs of the Group / Region as at 30 September 2019 and of the surplus / deficit for the year then ended.

Print Name	Signed Hon Auditor
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Date
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CYCLISTS' TOURING CLUB and Subsidiary Companies  
CTC (Southern) Limited

West Surrey CTC	Member Group	D1	12
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**FIXED ASSETS AS AT 30 SEPTEMBER 2019**

£

<b>CLUB HUTS value at 1 October 2018</b>
Plus additions
Less Disposals
Less Depreciation
<b>Value at 30 September 2019</b>

-	Merged figs
-	
-	enter as a +
-	enter as a +
-	Autofill

<b>Other Assets ( bikes, equipment) value at 1 October 2018</b>
Plus additions
Less Disposals
Less Depreciation
<b>Value at 30 September 2019</b>

31	Merged figs
-	
-	enter as a +
-	enter as a +
31	Autofill

Total Depreciation to page 4 GENERAL EXPENDITURE section
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-	Autofill
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<b>Total of Fixed Assets to Box A (page 1)</b>
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31	Autofill
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**CURRENT ASSETS AT 30 SEPTEMBER 2019**

Stock - Clothing,Badges,Trophies
Deposits with HQ
Amounts due from other groups/ individuals
Prepayments & accrued income
Other Debtors
Monies paid in bank not on statement
Investments

149
-
-
-
-
-
-

<b>Total of Current Assets to Box B (page 1)</b>
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149	Autofill
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**CASH & BANK BALANCES AS AT 30 SEPTEMBER 2019**

	Bank Current Account	Bank Deposit Account	Building Society Account	Cash
	£	£	£	£
Member Group	117	6,267	-	-
Sub Group	-	-	-	-
Funds	-	-	-	-
Funds	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
<b>totals</b>	117	6,267	-	-

<b>Total Cash and Bank to Box C (page 1)</b>	<b>6,384</b>
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CYCLISTS' TOURING CLUB and Subsidiary Companies  
CTC (Southern) Limited

West Surrey CTC	Member Group	D1
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LIABILITIES AS AT 30 SEPTEMBER 2019

CREDITORS

£

Member Group Funds

Amount owing to Treasurer	-
Amounts owed to other groups/ individuals	-
Accruals & deferred income	-
Goods /suppliers not paid /unpresented cheques	3

Sub Group Funds

Amount owing to Treasurer	-
Amounts owed to other groups	-
Accruals & deferred income	-
Goods /suppliers not paid /unpresented cheques	-

Total Liabilities to Box E (page 1)	3	Autofill
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INTEREST RECEIVED FOR THE YEAR ENDED 30 SEPTEMBER 2019

Net amount received	Tax paid	Gross amount
£	£	£

Interest received from banks and building societies  
(if unspecified enter in gross amount)

11	-	11
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Other Sources

Interest received from N.O. on deposits

-	-	-
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totals	11	-	11	Autofill
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Total Net Interest received to page 4 INCOME section	11	Autofill
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CYCLISTS' TOURING CLUB and Subsidiary Companies  
CTC (Southern) Limited

<b>West Surrey CTC</b>	<b>D1</b>	<b>12</b>
	Member Group	

**INCOME AND EXPENDITURE FOR THE YEAR ENDED 30 SEPTEMBER 2019**

TOTAL INCOME	£	
Outdoor Events	2,375	
Social Events	684	
Advertising, handbooks, run list sales	-	
Clothing, badges etc sales	63	
Grant from HQ	-	
Annual Subscription Allocation from HQ	200	
Legacy income	-	
Donations	206	
Net Interest Received (total from page 3)	11	Autofill
Profit on sale of assets	-	
Dividend Income	-	
<b>Total Income</b>	<b>3,539</b>	Autofill

TOTAL EVENT EXPENDITURE	£	
Event hire/accom/room hire	314	
Printing	112	
Food, refreshments	1,502	
Travel / transport	7	
Trophies/ medals/prizes	61	
Clothing costs/badges etc	63	
Other event expenditure	622	
	-	
<b>Total</b>	<b>2,681</b>	Autofill

TOTAL GENERAL EXPENDITURE		
Advertising/ website costs	-	
Phones/Internet access	-	
Insurance	-	
Postage	5	
Stationery	-	
Subscriptions	25	
Donations	-	
Equipment/maintenance	125	
Training	1,430	
Miscellaneous	97	
Bank Charges	-	
Depreciation (total from page 2)	-	Autofill
Loss on sale of assets	-	
<b>Total</b>	<b>1,682</b>	Autofill

<b>Total Expenditure</b>	<b>4,363</b>	Autofill
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<b>SURPLUS/DEFICIT FOR THE YEAR total to Box H (page 1)</b>	<b>- 824</b>	Autofill
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List all expenditure for the group including items purchased by the Treasurer or others not yet re-imbursed by 30.9.2019