

# West Surrey CTC Member Group

## Minutes of the Committee Meeting held on 21 March 2019, at 1 Woodhill Close, Send, Surrey

### Present

Derek Ridyard [Chairman], Nick Davison (Secretary), Roy Wigmore (Treasurer), Phil Gasson (Rides Secretary), Laurie Mutch, John Child (Webmaster), Angela Byrne, Mark Waters

### Apologies for Absence

All members were present.

### Minutes of the Last Meeting

Signed with the following amendment: Treasurer's report. 'The bank mandate remains with the following signatories...'

### Matters Arising

Refer to Separate Actions List. The following additional notes apply where appropriate:

- First Aid Workshop – Action item CM 16-13 – the next workshop will be held on 30<sup>th</sup> March at CUK HQ at a cost of £650 for 10 participants, mainly ride leaders.

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Back Marker's Gilet - Action Item CM 18-18 – PG felt that the provision of walkie-talkies in Group 3 has superseded the need for the gilet, but it was suggested that a gilet be sourced with a warning to traffic 'Cycle Group Ahead'. PG to investigate.

- Photo Competition – action item CM 18-20: JC will post a reminder on the website with the theme 'taken on a club ride'.

- Ride Leader CUK Membership – Action Item CM 18-23: LM had circulated a list of discrepancies between the latest CUK listing, which was supplied by ND, and the list of ride leaders on our website. The names related to those living outside our post code regions. In addition, A Holbrook and H McKee are to be deleted as they have moved away. J Sadler and M Heal to be checked by ND.

- CUK GDPR Toolkit – Action Item CM 18-24: LM reported that he had compared actions taken by a local golf club with addressing GDPR and found that our actions compared favourably; this confirmed that we were on track. One outstanding issue from the Toolkit related to redacting names from Minutes of Meetings. It was agreed that this was unnecessary for committee minutes but for the AGM Minutes the matter would be raised at the next AGM. Action Item 19-01 for the Chairman. It was noted that our website has a link to CUK Privacy Policy and it was agreed that this would remain but our own policy be the main source. It was noted that CUK requires ride leaders to have access to riders contact details and next of kin; at present the Dropbox file has a listing of all Wednesday Wayfarers names and mobile phone numbers, which can only be accessed by ride leaders. It was agreed that ride leaders would ask riders to add their NOK data during the distribution of the attendance register in the next few rides accordingly. Action Item CM 19-02.

### Secretary's Report

ND reported on the following:

The Annual Return to CUK was sent on 6<sup>th</sup> December by email.

CUK tourist Competition results have been received. MW pointed out that this would not continue in the future through lack of interest.

### **Treasurer's Report**

A transactions sheet for the period from 1<sup>st</sup> October 2018 onwards was handed out at the meeting by RW. The bank accounts stood as follows:

Current account: £642.00

Events account: £5706.66

Clothing Stock £149.0

A surplus of £15.90 was made from the Annual Dinner: 56 people attended a very successful evening. It was agreed that JC advertise the clothing stock on the website in a prominent position. Action Item CM 19-03.

### **Incidents**

None reported

### **Volunteer Registration**

Keith Lightfoot, Robert Clarke and Paul Herber have been registered as ride leaders since the December meeting.

### **Website**

JC stated that he would update the awards section with the Golden and Wooden Cranks. It was noted that the Special Events were listed on the website but not on the Rides Calendar. See discussion below on Special Events.

### **Events**

Elstead Audaxes [Nearly Stonehenge 200k, Danebury 150 and Overton 100]: Sunday 21<sup>st</sup> July  
Tour of the Hills Audax: Sunday 20<sup>th</sup> August [MW stated that it is not a CUK Challenge Ride in 2019].

It was agreed that we should actively publicise these events during rides to improve club member participation. AB wanted the reliability rides and century ride resurrected; it was pointed out that these club events stopped due to lack of participation and it was hard to see how this could be overcome. It was felt that the proliferation of charity rides and sportives had probably attracted more interest. PG stated that the Phil Hampton Ride [35 and 50 miles] would take place shortly, which is run by North Hants CTC and is popular with our club members. The Isle of Wight Randonee is also a popular event with our club members, which is held on the first May Bank holiday Sunday.

There was concern that there was a big gulf between the Wednesday and Sunday ride attendances and it was felt that there should be a more inclusive event for the whole club. MW stated that there was a possibility that this could be tied-in with his Bicycle Icicle, which was not held this year at its normal winter time. Action Item CM 19-04.

### **Ride's Secretary Report**

PG reported that the Q2 rides list has been published. Special Events will be included in the future. In addition the Tower Café opening times included. Grid references for starting locations have been removed as postcodes are more popular with GPS etc.

### **Any Other Business**

1. DR reported on an approach by Evans Cycles with an offer to run bike checks for members and courses on bike maintenance as well as clothing and equipment promotions in store. They were also prepared to advertise club events in local stores. It was agreed that DG would circulate our membership accordingly. Action Item 19-05.
2. Ride Leaders' workshop – LM outlined his plans: use of facilitated syndicates with a light touch agenda so that outcomes and presentations would be owned by all participants. Bearing in mind the surge of new ride leaders recently, it was felt that they should form a sub-committee to produce an agenda. LM will lead the workshop with PG assistance. Venue will be preferably Weatherspoon's Jack Phillips if available. Date of 1<sup>st</sup> June was suggested. Action Item CM 19-06.
3. Surrey Hills Society annual membership: it was agreed to contribute.

**Date of Next Meeting**

To be held on Thursday 20<sup>th</sup> June at 2pm, at the same venue.

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