

West Surrey CTC	D1
Member Group	12

These are the Financial Reports presented by the Member Group (single or consolidated with others), which consist of a Statement of Assets and Liabilities and an Income and Expenditure Account, summarising the Groups' own records kept for the year. Backing documentation comprises; detailed record of all income and expenditure, bank reconciliations, all receipts and paperwork associated with the financial transactions for the year.

STATEMENT OF ASSETS AND LIABILITIES AS AT 30 SEPTEMBER 2017

Assets & Liabilities

Total Fixed Assets from page 2	£	Box A	31	Autofill
Current Assets from page 2		Box B	-	Autofill
Cash and Bank Balances from page 2		Box C	6,912	Autofill
Total Assets		Box D	6,943	Sum Boxes A to C
Total Liabilities from page 3		Box E	-	Autofill
NET ASSETS / (LIABILITIES)		Box F	6,943	Box D minus E
Accumulated Surplus at 1 October 2016		Box G	6,128	Merged figs
Surplus/Deficit for the year from page 4		Box H	815	Autofill
FUNDS		Box I	6,943	Box G plus Box H

(the figures in Box F & Box I should be the same)

Arthur Twiggs	Alt Twiggs
Print Name	Signed Hon Treasurer

Auditor's Report

I have examined the books, records and vouchers of the Group / Region and report that the above Statement of Assets and Liabilities and annexed Accounts are in accordance therewith and such Accounts have been properly prepared to show the state of affairs of the Group / Region as at 30 September 2017 and of the surplus / deficit for the year then ended.

E. Palethorpe	ELIZABETH PALETHORPE
Print Name	Signed Hon Auditor

16.10.2017	Date
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CYCLISTS' TOURING CLUB and Subsidiary Companies
CTC (Southern) Limited

West Surrey CTC	D1
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FIXED ASSETS AS AT 30 SEPTEMBER 2017

£

CLUB HUTS value at 1 October 2016
Plus additions
Less Disposals
Less Depreciation
Value at 30 September 2017

-	Merged figs
-	
-	enter as a +
-	enter as a +
-	Autofill

Other Assets (bikes, equipment) value at 1 October 2016
Plus additions
Less Disposals
Less Depreciation
Value at 30 September 2017

31	Merged figs
-	
-	enter as a +
-	enter as a +
31	Autofill

Total Depreciation to page 4 GENERAL EXPENDITURE section

-	Autofill
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Total of Fixed Assets to Box A (page 1)
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31	Autofill
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CURRENT ASSETS AT 30 SEPTEMBER 2017

Stock - Clothing,Badges,Trophies
Deposits with HQ
Amounts due from other groups/ individuals
Prepayments & accrued income
Other Debtors
Monies paid in bank not on statement
Investments

-
-
-
-
-
-
-

Total of Current Assets to Box B (page 1)
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-	Autofill
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CASH & BANK BALANCES AS AT 30 SEPTEMBER 2017

Member Group Sub Group Funds Funds

Bank Current Account	Bank Deposit Account	Building Society Account	Cash
£	£	£	£
1,823	5,089	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
totals	1,823	5,089	-

Total Cash and Bank to Box C (page 1)	6,912
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CYCLISTS' TOURING CLUB and Subsidiary Companies
CTC (Southern) Limited

West Surrey CTC	Member Group	D1	12
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LIABILITIES AS AT 30 SEPTEMBER 2017

CREDITORS

£

Member Group Funds

Amount owing to Treasurer	-
Amounts owed to other groups/ individuals	-
Accruals & deferred income	-
Goods /suppliers not paid /unpresented cheques	-

Sub Group Funds

Amount owing to Treasurer	-
Amounts owed to other groups	-
Accruals & deferred income	-
Goods /suppliers not paid /unpresented cheques	-

Total Liabilities to Box E (page 1)	-	Autofill
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INTEREST RECEIVED FOR THE YEAR ENDED 30 SEPTEMBER 2017

Net amount received	Tax paid	Gross amount
£	£	£

Interest received from banks and building societies
(if unspecified enter in gross amount)

1	-	
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Other Sources

Interest received from N.O. on deposits

-	-	-
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totals	1	-	Autofill
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Total Net Interest received to page 4 INCOME section	1	Autofill
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CYCLISTS' TOURING CLUB and Subsidiary Companies
CTC (Southern) Limited

West Surrey CTC	Member Group	D1	12
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INCOME AND EXPENDITURE FOR THE YEAR ENDED 30 SEPTEMBER 2017

TOTAL INCOME
Outdoor Events
Social Events
Advertising, handbooks, run list sales
Clothing, badges etc sales
Grant from HQ
Annual Subscription Allocation from HQ
Donations
Net Interest Received (total from page 3)
Profit on sale of assets
Dividend Income
Total Income

£	
2,217	Event income
1,170	Annual Dinner
9	
-	
-	
200	
-	
1	Autofill
-	
-	
3,597	Autofill

TOTAL EVENT EXPENDITURE
Event hire/accom/room hire
Printing
Food, refreshments
Travel / transport
Trophies/ medals/prizes
Clothing costs/badges etc
Other event expenditure
Total

£	
1,106	Event expenditure
-	
1,352	Annual Dinner
-	
54	
-	
-	
-	
2,512	Autofill

TOTAL GENERAL EXPENDITURE
Advertising/ website costs
Phones/Internet access
Insurance
Postage
Stationery
Subscriptions
Donations
Equipment/maintenance
Training
Miscellaneous
Bank Charges
Depreciation (total from page 2)
Loss on sale of assets
Total

39	
-	
-	
13	
20	
3	
-	
40	Lights + High Viz.
106	Ride Leader Workshop
49	AGM 2016
-	
-	Autofill
-	
270	Autofill

Total Expenditure

2,782	Autofill
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SURPLUS/DEFICIT FOR THE YEAR total to Box H (page 1)

815	Autofill
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List all expenditure for the group including items purchased by the Treasurer or others not yet re-imbursed by 30.9.2017