

# **CTC West Surrey Group**

## **Minutes of the Committee Meeting held on 3<sup>rd</sup> March 2014, at 43 Lancaster Avenue, Guildford**

### **Present**

Louise Gagnon (Chair), Nick Davison, John Murdoch, Claire Hooper, Mark Waters, Arthur Twiggs.

### **Apologies for Absence**

All members present

### **Minutes of the Last Meeting**

The minutes were signed as a fair record.

### **Matters Arising**

A motion was put forward to co-opt Roger Philo to the committee – proposer ND, seconder MW; the motion was carried nem con.

### **Secretary's Report**

A message had been received from Liz Palethorpe regarding Patrick Ward, who is severely disabled and suffering from financial hardship, such that he is unable to pay for membership of the CTC; he used to ride on a tandem with the Farnham section. A motion was raised to pay for his £25 membership of CTC; proposer CH, seconded AT. The motion was carried nem con. Action item 14-1: AT to liaise with Liz Palethorpe.

### **Treasurer's Report**

AT stated that there was £2500 in a Nationwide BS account which received no interest. It was agreed that this sum be transferred to the current account at Natwest Bank which does attract interest. Recent costs have been £100 for registration of the new website and £120 for the First Aid kits for ride leaders which were procured by LG.

### **Incidents**

None reported.

### **Urgent Actions Sub-Committee.**

No report

### **Volunteer Registration**

No nominations have been received.

### **Ride Leaders Workshop**

The event will be led by Brian Ross and Liz Palethorpe on Saturday 8<sup>th</sup> March at the Bird in Hand; 25 ride leaders have been invited.

### **Growing Your Club Forum**

CH reported on her attendance at an event held at Surrey University which gave ideas on how to improve attendances. Suggestions for improving attendance were made:

- Email new members and use Facebook and Twitter
- Get involved in community shows with a stand for your club
- Arrange events to publicise your club
- Contact students in your area at a college or university
- Assist new riders by welcoming them and keeping in touch with them
- Ilkley CC website was mentioned as a very good example of good practice

CH will circulate her notes of the forum.

LG showed a publicity card for Reading CTC when she rode with them recently and it was agreed that such a handout would be valuable for our club. Action item 14-2: MW to investigate a design.

### **New Website**

The Chair stated that good progress had been made and that it was over 90% complete. John Child had taken over as webmaster with assistance from MW. It was hoped to launch around the end of March. There will be a need to inform CTC of new website when it is launched; Action item 14-5: MH.

### **Club Name**

It was explained that the new website uses 'West Surrey CTC' as it had to differentiate from the original one to register on the internet. ND stated that he had contacted CTC on this matter and they stated that there were no fixed rules: they tended to put the CTC at the end in their listing in their Cycle magazine to assist in finding your local club. It was agreed that any change to the formal name of the club should be agreed at the next AGM in November.

### **Events for 2014**

Reliability rides [35 and 50k]: 27<sup>th</sup> April

Elstead Audaxes[200k, 150k and 100k]: 18<sup>th</sup> May

Century rides [75 and 100m]: 20<sup>th</sup> July

Tour of the Hills and Greensand Way [70 and 100k]: 17<sup>th</sup> August

### **Club Dinner**

JM reported that a donation of £230 had been made from the raffle tickets to Josie Dew's school cycling charity. Overall, the dinner made a loss of £88.33; the invoice was handed to the Treasurer. It was agreed that this was a very successful event and JM was specially thanked for all for his hard work.

### **Magazine**

It was agreed that the magazine will be placed on the new website.

## **AGM**

Date for the AGM in 2014 to be changed to 15<sup>th</sup> November at 10am. It was agreed to use the same venue and MW will liaise with them. Action item 14-3

## **Any Other Business**

1. There was a need to ensure that Dane Maslen was informed of the committee actions; Action item 14-4: ND
2. It was agreed that the accounts should be posted on the website; Action item 14-6: AT to send last 2 years accounts to the webmaster.

## **Date of the Next Meeting**

To be held on Monday 9<sup>th</sup> June at 8pm at 43 Lancaster Avenue, Guildford.

**Post Meeting Note:** the chair resigned the day after the meeting and Mark Waters has agreed to take over the role until the next AGM: a new location for the meeting will be required.

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